



Jacaranda West Homeowners Association #1, Inc.  
FIRST NOTICE OF ANNUAL MEMBERSHIP  
MEETING AND ELECTION OF DIRECTORS

TO: All Members

DATE: September 11, 2021

This is to notify you that the Annual Membership Meeting and Election of Directors of the Association will be held on Thursday, November 11, 2021, at 6:00 p.m. (sign in at 5:30 p.m.) will be held via Zoom video conferencing at the following Zoom Meeting <https://us02web.zoom.us/j/83153618915> with the Meeting ID of 831 5361 8915 or telephone in by calling 312-626-6799 with the same Meeting ID of 831 5361 8915.

Subsequent to this First Notice, you will receive a Second Notice which will contain other important information concerning the Annual Meeting.

**Any eligible person who wants to be a candidate for election to the Board of Directors must provide a timely written notice** of that candidacy to the Association. The notice shall include the completed **Notice of Intent to be a Candidate/Candidate Certification Form** which is attached hereto. The notice may be accompanied by a director **candidate information sheet**, not to exceed one side of an 8 ½" x 11" piece of paper, containing any information the candidate may choose to disclose. All director candidate information sheets timely provided to the Association will be included with the ballot and the second notice of the annual meeting.

Each notice of candidacy **must** be provided by the candidate, for receipt by the Association on or before **5:00 p.m. on Friday, October 1st, 2021**, and the candidate information sheet if you choose to provide one, must be received by the Association on or before **5:00 pm on Wednesday, October 6th, 2021**, if they are to be included in the Second Notice.

Notice of candidacy may be emailed to Teri Lennon at [Teri@sunstatemanagement.com](mailto:Teri@sunstatemanagement.com), or may be mailed to:

Jacaranda West Homeowners Association #1  
c/o Sunstate Association Management Group  
PO Box 18809  
Sarasota, FL 34276

Thank you for your interest and participation in your Homeowners' Association.